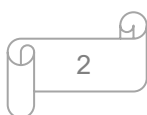




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1 Introduction

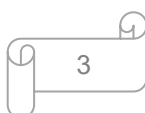
- 1.1 These rules and regulations are made in pursuant of the Local Authorities Cemeteries Order 1977, the Cremation Acts 1902 and 1952 as amended, and the Local Government Act 1972 and shall be known as The Kingston upon Hull City Council Cemeteries and Cremation Regulations.
- 1.2 The importance of the rules and regulations being adhered to by grave deed holders is vital to ensure the cemetery remains safe, and the appearance is consistent, tidy and pleasant to all visitors. Unauthorised items are not permitted on the grave, or at memorials such as trees / roses or vaults. Unauthorised items are ultimately likely to be removed by the City Council as landowner, if, the deed holder or representatives fail to remove offending items themselves when requested to do so. The City Council will write to deed holders asking for items to be removed when necessary and as appropriate. Failure to abide by reasonable requests made to remove all offending items will result in the City Council removing the items and transferring them to a place of storage awaiting collection. After a reasonable amount of time these will be disposed of without any further communications and/or notifications being entered into.
- 1.2 All previous rules and regulations are hereby revoked.

2. Hull Cemeteries and the Crematorium

- 2.1 These Rules and Regulations shall apply to the following locations-
- Priory Woods Cemetery
 - Northern Cemetery
 - Western Cemetery
 - Hedon Road Cemetery
 - Eastern Cemetery
 - Chanterlands Crematorium
 - Any future Cemeteries or Crematoria which the Council may establish or be responsible for.

3. Bereavement Services Office

- 3.1 All enquiries regarding Hull Cemeteries and the Crematorium should be directed to the following address: -
The Bereavement Services Manager
Chanterlands Crematorium
Chanterlands Avenue
Hull HU5 4EF
Tel: 01482 614976



Email: Bereavement.Services@hullcc.gov.uk

4. Opening Hours

4.1 Access is available during the following hours: -

Months (The cemeteries operate to a winter and summer schedule)	Crematorium Grounds	Northern, Eastern, Western, Priory Woods & Hedon Road Cemeteries	Chanterlands Crematorium & Book of Remembrance Room
April to September	8.30am – 7.30pm	8.30am - 7.30pm	*Mon - Fri: (*Tues Crematorium 10.30am opening) 8.30 am - 4.30pm weekdays. Closed Public and Bank Holidays
October to March	8.30am - 4.30pm	8.30 am -4.30 pm	*Mon - Fri: (*Tues Crematorium 10.30am opening) 8.30 am - 4.30pm weekdays. Closed Public and Bank Holidays

These times may be subject to change. New times will appear on entrance gates and signs. The Cemetery and Crematorium gates will be locked during hours of closure when unauthorised entry is prohibited. Upon closure of the gates the grounds within all cemeteries are not checked, it is visitors responsibility to leave the grounds in good time to avoid being locked in. An out of hours contact is Civic 1 tel no 01482 616720



5. The Rules and Regulations

5.1 The Exclusive Right of Burial

5.1.1 Period of Exclusive Right

Hull City Council own and manage the cemeteries. When you buy a grave you buy the Exclusive rights of burial and will be given a legal document (grave deed) this must be kept safe. Hull City Council continue to own the land within which the grave will be. The exclusive rights of burial are provided to the purchaser for a period of up to 100 years. 10 years is the minimum period that can be purchased. The term is determined by the purchaser, a fee is chargeable based on number of years required. There is a fee for each year bought. The fees charged are reviewed annually.

No grave where exclusive rights of burial have been granted shall be opened without production of the deed and written consent of the deed holder, or other relevant documentation received by the Council.

According to the Local Authorities Cemetery Order 1977, 10.6 reads:

No body shall be buried, or cremated remains interred or scattered, in or over any grave or vault in which an exclusive right of burial for the time being subsists except by, or with the consent in writing of, the owner of the right.

5.1.2. Grave Deed

The Bereavement Services Manager will provide the purchaser with a Grave right as proof of ownership of exclusive right of burial. A copy of the right will be held by the Council.

Where the owner of the exclusive right of burial has misplaced/lost the grave right, he/she may apply in writing to the Bereavement Services Manager for a replacement. Included in the application must be relevant documentation that provides proof of identity, a fee will also be payable. Once satisfied with the information submitted the Bereavement Services Manager will instruct the provision of a duplicate Grave Deed.

5.1.3 Ownership Registration and Transfer

All grave owners will be registered by the Council and shall own exclusive rights permitting the grave to be opened upon the production of the right. More than one person can be registered as the holders of a grave or graves. No grave owner/s shall be entitled to transfer any graves without written notification to the Council. It is the responsibility of the owner/s to notify the Council of any change of address or intended ownership.

Any application for transfer of ownership of a grave deed must be made in writing to the Bereavement Services Manager. This must be accompanied by any relevant documentation and the appropriate fee paid.

The Council will not unreasonably decline to make a transfer.

Where the owner of the grave is to be buried within that grave and no other person wishes to be assigned the rights and responsibilities of the exclusive right, then the executor may surrender the exclusive right to the Council. Where the exclusive right is not available the executor will certify that all rights revert to the Council.

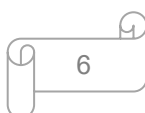
5.1.4 Grave Allocation

Graves in most cases will be allocated at the discretion of the Council, however the Council can make an appointment to meet a family and choose a grave. In some cemeteries there is often limited availability. Only graves shown on the Cemetery Plans will be allocated. The wishes of an applicant will be taken into account wherever possible.

All graves will be treated as 'Lawn Section'.

The lawn areas/grave space will be maintained by the Council. The whole of the grave surface will be seeded for grass to establish and levelled with the exception of a soil border (where this exists at Northern & Eastern Cemeteries) between the compartment rows, which will be reserved for the erection of an approved memorial headstone.

Priory Woods, Western and Hedon Road cemeteries have no margins.





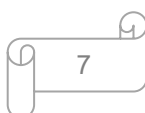
5.1 5 Death of the Grave Owner

If a grave owner dies without bequeathing the rights of burial in his/her will, the grave does not automatically transfer to the next of kin. Where the owner is deceased, transfer of the right of burial will be applied for in one of the following ways: -

- Statutory declaration
(A blank copy can be obtained from the administration office)
- Grant of Probate
- Grant of letters of administration
- Will, accompanied by statutory declaration

An application for the transferral of the Grave right must be submitted with all relevant documentation to the Crematorium Administration Office, a pre-arranged appointment will be required to see a member of staff to discuss and resolve the rights. A fee is payable to process the deed transfer. A new Grave Deed is not produced, the original is updated.

A grave may, during the life of its owner, be assigned by deed. The same rules of succession apply. It is possible to obtain a standard 'form of assignment' from the administration office at the Crematorium to do this. A fee is applicable for this to be carried out and a maximum of four people may be named as rights holders.



5.2 Unused Graves

Failing to bury in a grave, or transfer the grave right within a period of 30 years, the Council may withdraw the Right of Burial therein, provided that such notice of intention to withdraw shall be advertised twice in a local newspaper and a period of twelve months allowed to elapse, whereupon, failing any claimant, the Council may declare such Right of Burial to be withdrawn and may offer the grave to another person.

5.3 Burial Services

All burials shall be carried out in accordance with the requirements of the Confederation of Burial Authorities and the Local Authorities Cemeteries Order 1977.

5.3.1 Council Authorisation

All burials must be authorised by the Council prior to funeral arrangements being publicly announced. Checks will be carried out by the Authority to confirm grave ownership / rights and authority to open the grave and also to establish and confirm that sufficient space in the grave exists.

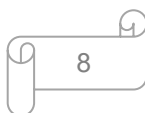
5.3.2 Notice of Burial

Notice of burial must be given to the Cemeteries Office by no later than 12 noon, two working days prior to the burial, excluding Saturday, Sundays and Public Holidays. Notice must be given on the documents provided by the Council for this purpose, and must be accompanied by all documents specified, including a copy of the grave deed. Where the exclusive right of burial is not available the registered grave owner shall provide in writing, permission to re-open the grave. The notice of burial must state the name and address, age and the date of death of the deceased, the relationship of the deceased to the grave owner, the residence at the time of death, and the day and hour of the burial and any other such information deemed necessary by the Council from time to time.

Upon checking the Grave Register the order for digging the grave will then be issued.

Burials may take place on Monday to Thursday between the hours of 10.00am and 2.00pm and on Friday's between 10.00am and 1.00 pm. Public and Bank Holidays are exempt.

Where the religious denomination stipulates that the time of burial must be carried out within a designated time after death the Authority will aim to be flexible and so long as all necessary paperwork is received in



sufficient time in advance of the burial, same day weekday burials are possible, if the Bereavement Service can facilitate this.

5.3.3 New Grave Dimensions

No new grave owner shall be entitled to have the ground opened to a greater depth than 1.83 metres (6'), without there being at least 915mm (3') of soil between the ordinary surface of the ground and the upper side of the *last interred coffin, in which not more than two adult coffins may be interred. A coffin board will be placed on top of the interred coffin to protect the coffin during the back filling of the grave. (no coffin board will be placed on any coffin interred at 1.23M (4')).* Where a grave is reopened for a further burial, a layer of soil not less than 17cm (6") depth shall be left undisturbed above the existing coffin. The digging of the graves and preparing for the laying of foundations for monuments shall be done only by persons authorised by the Council.

5.3.4 Grave and Burial Registers

The Council shall keep electronic grave registers in which it will record every burial, specifying the grave, the depth of the grave, the date of burial, the name and age of the person buried and all other requisite particulars *and also the name of the person buried will entered into the appropriate Cemetery Ledger.*

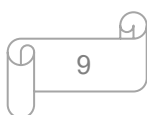
No cadaver or cremated remains may be disturbed or removed from an interment location without a licence authorising exhumation being provided to the council. For this a fee may be charged, normally the City Council will assist applicants to apply to the Ministry of Justice for an exhumation licence.

5.3.5 Cemetery Plans and Registers

Plans and Registers for all cemeteries will be kept at the Crematorium Office. These may be viewed by appointment.

5.3.6 Coffins

All cadavers received for burial must be enclosed in an appropriate coffin, approved by the Bereavement Services Manager. All coffins received for burial must be marked with the name of the deceased. Burial may only take place in a biodegradable coffin, casket or shroud (For any other container prior agreement must be obtained from the Bereavement Services Manager). Where the religion of the deceased may call for a certain type of coffin or shroud this will be considered. Standard coffins used by Funeral Directors (chipboard) are acceptable as are natural wood coffins. In the case of the Priory Woods Cemetery natural grave area, only coffins made of natural materials, such as bamboo, wicker, jute or cardboard are permitted (chipboard coffins are only permissible here so long as they are not bonded with formaldehyde



resin - this is toxic). Additionally, the deceased shall not be medically preserved and must be dressed only in natural materials.

5.3.7 Bearing of Coffin

Once the funeral cortege enters the Cemetery gates it is under the jurisdiction of the Council. The Funeral Director is responsible for conducting the coffin to the grave, ensuring it is placed correctly on the grave boards or putlogs and that the coffin enters the grave with the head end of coffin at the head end of the grave (Memorial end). It must be lowered in accordance with standards of safe practice and orderliness acceptable to the Council.

Funeral Directors are always required to bring to the cemetery enough bearers to lower the coffin; however, if some immediate circumstance renders assistance necessary, at the discretion of the Bereavement Services Manager this may be made available, subject to the availability of staff. In such event the Council will not be held responsible for any damage to the hearse or coffin as a result of providing this assistance.

Any mourner who assists with the bearing or lowering of a coffin does so at their own risk.

The Funeral Director must provide staff officiating at the burial the necessary Disposal Authorisation paperwork and the coffin clearly showing the deceased's name in order to verify identity. If paperwork is not provided, or identity cannot be verified proceedings will be halted until the Bereavement Services Manager, or their representatives are sufficiently happy the issues have been resolved.

5.3.8 Temporary Removal of Memorials

The grave right holder is responsible for the removal and re-fixing of a memorial in connection with a pending burial in their grave. Only Monumental Masons approved by the Council may undertake such work (see 5.7.1). The Council may undertake the removal of a memorial or part of a memorial for the purpose of re-opening a grave when this is necessary. Should the grave rights holder fail to arrange for such temporary removal of their headstone, the city council may undertake the removal and the costs for this duly passed onto the rights holder.

5.4 Cremation Services

All cremations shall be carried out in accordance with all statutory legislation, namely the Cremation Regulations (England and Wales) 2008 and the Code of Cremation Practice of the Federation of British Cremation Authorities.

5.4.1 Notice of Cremation

All relevant cremation documentation and instructions for cremation must be given on the forms provided by the Council and shall be delivered to the office by no later than 48 working hours prior to the funeral.

Cremation services may be arranged to commence between the hours of 8.00am and 4.00pm Monday to Friday (excluding Bank and Public holidays).

If, due to religious denomination, an urgent out of hours cremation is required then the necessary arrangements can be made. This will be at the discretion of the Bereavement Services Manager who will oversee to ensure legal requirements and operational needs are met. Additional fees will be payable.

No cremation shall take place except on the written authority of the Medical Referee and upon the issue of the appropriate certificate by the Bereavement Services Manager.

5.4.2 Coffins

All cadavers brought for cremation must be enclosed in a suitable coffin with a solid wooden base and marked with the name of the deceased. The nameplate must be correct and match paperwork received and free from question. For any other container other than an approved coffin prior agreement must be obtained from the Bereavement Services Manager. Chemical treatment, and clothing of the deceased, shall comply in all respects with the requirements of the Cremation Regulations 2008 and the Code of Cremation Practice.

5.4.3 Bearing of Coffins

The conveyance of the coffins into the Crematorium shall be carried out by staff employed by the Funeral Director conducting the funeral.

Funeral Directors are always required to bring enough bearers to convey coffins into the Crematorium; however, if some immediate circumstance renders assistance necessary a bier may be made available and used at the discretion of the Bereavement Services Manager, subject to availability. In such event the Council will not be held responsible for any damage to the hearse or coffin as a result of providing this assistance.

A coffin which has been received for cremation and placed on the catafalque shall not be removed from the Crematorium except on the order of the Coroner, Chief Officer of Police or a Court of Summary Jurisdiction. The Bereavement Services Manager may allow the deceased to be released from the Crematorium for storage purposes e.g. to a Funeral Directors premises, and return agreed as appropriate i.e. in circumstances whereby the cremation is not possible same day. The cremation applicant will also be advised and must be agreeable to this.

5.4.4 Committal Room and Crematory

No person shall be allowed to enter the committal room or crematory without the express consent of the Bereavement Services Manager.

Representatives of the deceased being cremated may, by prior arrangement, witness the coffin being placed in the cremator chamber. The number of witnesses shall be at the Bereavement Services Manager's discretion but normally no more than 6 persons. They must comply with the Manager's instructions whilst within the committal room and crematory.

The Crematorium, including committal room and crematory, shall be open for public inspection during normal working hours, other than when a funeral service is taking place, by prior arrangement with the Bereavement Services Manager.



5.4.5 Delays to Services

At the reasonable request of the person arranging the funeral, or the applicant, or if it appears that a funeral cortege is so delayed that other funerals would be disrupted, the Bereavement Services Manager may at his/her discretion, postpone the funeral or alter the service to another available chapel. The Manager shall specify the arrangements for carrying out a postponed funeral after consultation with the applicant's representative.

5.4.6 Flowers

Wreaths, sprays and cut flowers or other floral tributes may only be placed in the areas designated. The Crematorium will provide floral tribute cards for the Funeral Director to place with the floral tributes. These cards will be removed at the end of the working day. All floral tributes will be held at the Crematorium for a week after the funeral. Flowers and floral tributes not removed after the service will be disposed of after the week or used to decorate the crematorium chapels and waiting rooms.

5.4.7 Collection and Retention of Cremated Remains

Cremated remains which are to be removed from the Crematorium shall not be released except on written authority from the person making the application for the cremation, and the signing of a receipt for them by that person or by the Funeral Director acting on their behalf. Cremated remains may only be removed in a container deemed suitable for that purpose by the Bereavement Services Manager.

Cremated remains must be removed from the Crematorium as soon as is practical for the Funeral Directors or families our aim is not to retain cremated remains for a period exceeding 2 months. On the expiry of two calendar months, if no arrangements have been made for the removal, the Bereavement Services Manager shall give two weeks' notice to the person applying for the cremation of the intention to strew the cremated remains concerned in the garden of remembrance. If no further contact is received the remains will be duly scattered and the location recorded.

If instruction is given prior to cremation for the remains to be strewn with no family present, in no designated area, then the cremated remains will be strewn no sooner than 5 working days after cremation, within the gardens of remembrance at the staff's discretion.

In the case of the cremated remains of children and stillbirths, all such remains will be kept for a calendar month before strewing in the baby cemetery, Northern Cemetery. Parents of babies can make arrangements in advance of the scattering and be present, arrangements must be made via the Crematorium Administration office and be at least 2 working days before the scattering is due (i.e. date of cremation service plus 1 month minus 2 working days).

5.5 Interment/Strewing of Cremated Remains



The interment or strewing of cremated remains within the cemeteries and/or Crematorium grounds may be carried out on any weekday of the week, provided appointment times are available, excluding Public and Bank Holidays. It MUST be done with the City Councils permission and knowledge.

If strewing is to be carried out with family present, then an appointment must be made with the administration office. It is not permitted for an interment/strewing to be carried out without being witnessed by an authorised member of the bereavement services.

Where a cremation took place at another Crematorium, the cremated remains, certificate and appropriate payment must be received by the administration office prior to the commencement of strewing.

All metals and other residue recovered from cremations shall be recycled and the proceeds given to a bereavement related charity or metals returned to the applicant after cremation if requested.

The strewing or burial of cremated remains is not permitted in any part of the cemetery other than with a grave or memorial item purchased for that purpose in accordance with the Council's procedures and current Health and Safety at Work Regulations. The Local Authorities Cemetery Order 1977, Schedule 2, Article 10 -'Exercise of rights' specifies that it is not permissible for a burial to take place, nor for cremated remains to be scattered, no tombstone or other memorial to be placed and no additional inscription to be made on a tombstone or other memorial, without the permission of the officer appointed for that purpose by the burial authority.

No cadaver or cremated remains may be disturbed or removed without a licence authorising exhumation having produced to the council. For this a fee may be charged.

5.6 Fees and Charges

The fees and charges prescribed for the use of the cemeteries and crematorium shall be those specified within the leaflet "Fees and Charges". These are reviewed on an annual basis..

All fees and charges are payable in advance to the Council.

Fees and charges are reviewed yearly and are effective for the 1st April each year. Irrespective of when a service is booked the new fees are effective if the service date falls after 1st April.

5.7 Memorials

5.7.1 Memorial Erection

- (a) A permit must be obtained from the administration office prior to the erection of any headstone, memorial, or the cutting of any additional inscription. The Council reserves the right to refuse the erection of any headstone if the base or headstone is not of the specified type. A fee will be applicable for each permit obtained.
- (b) No operation of any kind shall be permitted inside the ground without the prior written consent of both the grave owner and Bereavement Services.
- (c) All works carried out on monuments must be done by a registered and approved monumental mason and in accordance with the Council's Monumental Masons' Registration Scheme. A list of approved masons is available from the administration office.
- (d) The Council shall have the power to remove any memorial placed in a cemetery or the crematorium without the necessary authority.
- (e) Memorials may be of any colour.
- (f) Headstones shall be fixed in a manner approved by the Council's Monumental Masons' Registration Scheme. All established headstones requiring to be re-fixed, shall be re-fixed with NAMM type fixings and secured with bonding. New headstones shall be fixed to a concrete base with NAMM type fixing secured with bonding.
After burial at a grave, no headstone can be erected until at least six months after the date of interment, to allow for ground settlement, unless if agreed otherwise by the Bereavement Services Manager.
- (g) Monumental Masons shall be required to take all necessary precautions to protect the grass, trees, plants, walls, paths and adjacent memorials vaults from damage, and the area shall be

completely cleared of materials, tools and rubbish when work is not in progress. Any damage caused shall be made good at the mason's expense. Old grave bases must be removed from the cemetery grounds and responsibly disposed of. No redundant bases from memorials removed should be left in the cemetery.

- (h) The grave and compartment number must be inscribed on the base of the headstone.
- (i) Monuments and headstones and other memorials must be prepared ready for fixing before being taken into the cemetery. Materials or tools may not be stored or left within the cemetery on completion of the work.
- (j) Memorial approved headstones may include cameos or photographs.
- (k) Religious symbols of any materials are not allowed. e.g. wooden crosses.
- (l) Acceptable memorial dimensions:

The following are the maximum memorial dimensions, these must not be exceeded. (If the dimensions are exceeded the memorial will not be authorised and/or be permitted to be installed). If any headstone is erected over this size, the Council holds the right to notify the deed holder and remove such headstones.

Normal adult headstones shall not exceed 3ft (36") in height (inclusive of base), 2ft (24") in width (plate size) and 4" in thickness (plate size).

Base: height max 4", width 30", depth 12"

Baby headstones: shall not exceed 21 inches in height (inclusive of 3" base), Plate height (not including base) 18". 15 inches in width (plate size) and 3 inches in thickness (plate size).

Base: height max 3", width 18", depth 10"

Desk Tablet Memorials: 20" high x 12" wide x 4" deep

Base: 3" high x 22" wide x 14" deep

Book Style Memorials: 24" high x 18" wide x 4" deep

Base: 4" high x 30" wide x 18" deep

All memorials must be installed on a suitable regulation sub base.



5.7.2 Loss or Damage

Memorials are placed at the owner's own risk. The Council is not responsible for loss or damage done to any grave space or memorial or injury to any person within the cemetery or crematorium, except where such damage is proved to be directly attributable to the negligence of the Council or their employees.

The right holder has the right to insure the headstone against damage or vandalism.

5.7.3 Removal of Memorials

No memorial or part of a memorial shall be removed from a cemetery or the crematorium without written approval of the Council being first obtained. Acceptance of a booking for a burial shall be considered consent to remove a memorial from the grave to be opened.

5.7.4 Unsafe and Neglected Memorials

The grave owner shall maintain memorials in a safe condition. The Council reserve the right to repair or remove any memorials which they

consider unsafe and to pass any costs on to the grave owner in question. Some memorials which pose an immediate risk and pose a hazard to cemetery visitors may be laid down on the grave. The grave owner will not be notified this action has taken place and the Council accepts no liabilities for this action taking place.

5.7.5 Hours of Work

All work in connection with the fixing of restoration of monuments or other memorials must be carried out during the ordinary working hours of the cemetery staff (see 4.1 Crematorium hours not cemetery). Except with the written consent of the Bereavement Services Manager, no memorials shall be fixed or restored on a Saturday, Sunday, Bank Holiday or any other public holiday when the cemeteries are closed for interments.

5.8 Memorabilia

All of the following apply to graves and any memorial item leased by the Council (rose trees, trees, vaults, benches etc). The City Council aims to have a consistent and uniform look to its cemeteries, graves should be grassed and free from unauthorised memorabilia.

- 5.8.1 The planting of any type of trees or shrubs in the cemetery grounds is totally prohibited by the Council. The deed holder will be asked to remove these at their own expense and dispose of away from the cemetery. Failure to remove growing items within 28 days when requested could result in the Council removing them and the costs being passed onto the grave owner.

The Council will permit right/lease holders to plant small bedding plants in the margin area at the head of the grave, but the Council cannot be held responsible for damage caused by such.

- 5.8.2 The Council will uphold and maintain the grounds and cemeteries under any statutory provision.
- 5.8.3 The lease holder shall not, without written consent of the Council, position any unsightly items or memorabilia upon the site. If this occurs, the Council will write to the deed holder requiring that such items be removed within 28 days, after which, if they have not been removed, the Council will remove and store them away from the grave awaiting collection. If after a reasonable amount of time (a further 28 days) the items have not been collected they will be disposed of. This includes (but not restricted to) ornamental fencing, kerb sets, stone chippings, religious symbols of any type or material, glass flower vases/containers, or any other container deemed inappropriate to the cemetery situation (jam jars, milk bottles etc.). Any alcoholic beverage shall be immediately removed by the Council without notice being given. The City Council is not responsible for

the reimbursement of costs for any items deemed as 'unauthorised memorabilia' which are damaged accidentally whilst carrying out cemetery management duties, this includes items disposed of following written requests to remove.

5.8.4 The deed holder/ lease holder remains solely responsible for damage or loss of any items, tablets or planting material. The City Council recommends suitable memorial insurances are taken out as security and/or CCTV does not exist within the Cemeteries. (Eastern Cemetery has very limited CCTV coverage but not of memorials or burial areas).

5.8.5 Memorial Wreaths

Memorial wreaths placed upon a grave at Christmas will be removed on or after the third Monday in January.

5.8.6. At the Priory Road cemetery, no marker or other items are permitted on the natural grave area. Should any items be left, they will be removed without prior notification.

At the Priory Road cemetery, ornamental fencing, kerbs, glass flower vases/containers, unapproved markers that are left at memorials or on graves in the lawn areas, will be removed without prior notification.

5.8.7 Baby Cemeteries Priory Road. Northern and Eastern Cemetery, should such items as ornamental fencing, chippings, vases, planting, gifts, pictures, ornaments or other unauthorised markers or items be left on the graves, they will be removed without prior notification. For new baby burial areas, grave deeds will be issued and grave owners expected to follow the rules and regulations herein.

5.9 Vehicles

5.9.1 Drivers' Responsibilities

Vehicles are permitted in the cemetery and crematorium only during normal opening hours, including those for weekends and Bank Holidays (see 4.1).

At the Priory Road cemetery, vehicles are not permitted around the cemetery other than those of a funeral cortege or the council's work team. A car park is provided for visitors to use.

Any vehicles entering the cemetery must be driven at a reasonable speed and with due care and attention, and must not be driven onto the grassed areas. Directional signs and the Bereavements Services Manager's directions must be complied with. Vehicle drivers will be required to keep within any speed limits specified.

The Council shall not be held responsible for any damage to vehicles or other property left in the car parks unless it is directly responsible for the damage. Any vehicle left in the car parking areas after closing hours may be reported to the Police, if a vehicle is locked in in genuine circumstances it may need to remain in situ until the next day when the cemetery is opened.

5.9.2 No Thoroughfare

The Cemetery and Crematorium shall not be used by vehicles as a thoroughfare.

5.10 Conduct within Cemetery and Crematorium Grounds

5.10.1 General Conduct

Visitors to cemetery grounds are required to abide by the codes of personal conduct specified in the Local Authorities Cemeteries Order 1977. Under Article 18, no personnel shall: ● wilfully create any disturbance in a cemetery

- commit any nuisance in a cemetery
- wilfully interfere with any burial taking place in a cemetery
- wilfully interfere with any grave, vault, any tombstone or other memorial, or any flowers or plants, or
- play at any game or sport in a cemetery

Anyone who commits any offence within cemetery grounds, will incur liability upon conviction, to applicable penalties under the byelaws and/or other legislation.

Additionally, persons entering the cemetery must not: -

- wilfully or carelessly obstruct, disturb or interrupt any officer or member of Council staff during the exercise of his/her duties
- behave in any manner likely to cause harm to themselves or others
- damage, retain or remove any article structure or planting within the cemetery which is not their own property

5.10.2 Lost Property

Lost property should be reported to the Administration Office at the Crematorium.

5.10.3 Dogs

Dogs are only allowed onto cemetery and Crematorium grounds when the dog owner is visiting a grave / leased memorial. The dog must at all times be kept on a lead and restrained from straying off paths and roads. All

dog faeces must be cleared up by the person in charge of the animal and the Dogs (Fouling of Land) Act 1996 will apply. Dog bags containing waste MUST be disposed of responsibly.

Under no circumstances should a cemetery be used as a dog exercise facility.

5.11 Reserved Rights of the Council

5.11.2 Differences or Disputes

Should any difference or dispute arise as to the real intent, meaning or interpretation of these Rules and Regulations, or Table of Fees and Charges, the decision of the Bereavement Services Manager as designated representative of the Council, shall be final.

5.1 1.3 Alterations to Rules and Regulations

The Council reserves the right, after due consultation with relevant organisations/interested parties, to alter these Rules and Regulations, or any part of them from time to time, as they may see fit.

This document can be made available in other formats (large print, audio and Braille as appropriate).
It can also be made available in other languages.

Please telephone (01482) 614976.

Email: Bereavement.Services@hullcc.gov.uk

6. Cemetery & Crematorium Locations

The following shows a map of Kingston upon Hull and the locations of the cemeteries / crematorium within it.



● Cemeteries and Crematorium

- | | |
|--|------------------------|
| 1. Priory Woods Cemetery | 3. Western Cemetery |
| 2. Northern Cemetery and Hull Chanterlands Crematorium | 4. Hedon Road Cemetery |
| | 5. Eastern Cemetery |